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Dear Sister, Brother

TSSA Educational Bursary 2008 (amended January 2008)

Bursaries are available to TSSA members, who are studying in their own time to help towards the cost of books, travel, child-care and other expenses. In some instances, it may also be possible to apply for a contribution towards course fees.

Payment and amount is discretionary depending on the number of applications and the length and cost of the course. TSSA will pay up to a maximum of £250 per course, per member.

Applicants wishing to apply for the bursary are required to demonstrate how the course will benefit TSSA members and workplace organisation through the completion of an application that includes a 100-word statement on how the course will meet these outcomes.

Once completed please return to the London office where the Education Officer and the Assistant General Secretary will consider your application

You should also enclose course fee receipts (to show you are on the course) and any receipts relevant to your claim (e.g. books, fares, child-care).

Yours sincerely

Education Officer

TSSA Educational Bursary

Application form for 2007

Please complete in BLOCK CAPITALS

Family Name	Given (first) name
Address	
	Postcode
National Insurance/Membership No	
Telephone (daytime)	Mobile
e-mail	
College at which you wish to study	
Subjects/course you wish to study	
Period of study	
Cost of course	
What costs are you claiming towards:	
Books	£
Travel	£
Childcare	£
Course costs	£
Phone (for on-line courses)	£
Other	£
Please use the following question to construct your 100-word statement:	
How will the course you are undertaking benefit TSSA members and workplace organisation?	

<p><i>Please use additional paper, or expand this word document.</i></p>	
Signed	Date

This Section to be completed by College or authorised person running the course

I confirm that (name)

as been offered a place on (course)

beginning in (date)

Signed

Date

Position held

College

